



Company: Bethel Contracting LLC
Worksite Location: Oahu, HI
FLSA Status: Exempt
Schedule: Full-Time Temporary
Title: Project Superintendent

Summary:

Bethel Contracting is seeking a Project Superintendent for Bid-Build and Design-Build infrastructure projects. The Superintendent will be responsible for the day-to-day field operations, including coordinating and supervising all construction activities. The successful candidate must have the skill and experience to manage Federal construction projects ensuring the contract documents are being followed and the project is proceeding on schedule and within budget. Thorough knowledge and understanding of DOD/NAVFAC/USACE construction requirements is essential. The candidate must be able to supervise and coordinate multiple subcontractors and trades. For consideration, send resume, references, and certifications.

Essential Duties and Responsibilities:

- Plan, direct, control, and monitor daily field activities to ensure project milestones are met.
- Ensure safety and security requirements are understood and implemented by all project personnel.
- Read and interpret plans, specifications, and drawings.
- Ensure all aspects of the project are compliant with contract terms and conditions.
- Inspect and evaluate the adequacy of work performed by craft, staff, and subcontractors.
- Adjust work activities and/or craft to stay on schedule.
- Coordinate field activities with Project Manager, internal and external clients and labor force.
- Maintain daily paperwork such as timecards, field reports, schedule updates, and email.
- Understand and apply federal, state, and local policies, laws, and regulations.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Assist in bidding opportunities and preconstruction services by performing constructability reviews and providing input on costs, scheduling and pre-planning.
- Manage CPM schedules, including preparation of detailed short-term schedules and ensuring all activities and deliveries take place on or ahead of schedule.
- Attend project meetings and coordinate site testing and inspection efforts.
- Monitor project costs, including labor time and material.
- Code and approve invoices and assist in review of pay requests with Project Manager.

Essential Skills, Abilities, and Education:

- High school diploma or equivalent.
- Minimum of five (5) years Superintendent experience overseeing Federal construction projects.
- Intermediate skill in MS Word, Excel, and Outlook; Primavera P6 highly desirable.
- Demonstrate strong leadership, organizational and time management skills, as well as strong communication and client service skills.
- Valid state driver's license with acceptable driving record.
- OSHA 10 and First Aid/CPR certification.

- Familiarity with requirements of drawings and specifications and with terms and conditions of Project Contracts, Subcontracts and Purchase Orders with strong ability to read drawings and specifications.
- Ability to successfully pass background/security checks
- Project requires US Citizenship and ability to speak, read, and write fluent English.
- Ability to successfully pass a physical before hire.

We are an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, creed, sex, sexual orientation, gender or gender identity, national origin, age, disability, military/protected veteran status, marital status, genetic information or any other factor protected by law. As a subsidiary of Bethel Native Corporation, Bethel Contracting offers preference to Bethel Native Corporation shareholders, descendants, and other Native Americans pursuant to Public Law 100-241 and Title 43 US Code 1626(g).